



P.O. Box 129 • Rensselaer, IN 47978 • 219-866-4601

A program of the Jasper County REMC Community Fund, Inc.

JASPER COUNTY REMC COMMUNITY FUND, INC.

APPLICATION GUIDELINES

PUBLIC OR PRIVATE SCHOOL PROJECT/PROGRAM

The role of the Trustees of the Jasper County REMC Community Fund, Inc. is to make the best use of the funds entrusted to us to support activities within the Jasper County REMC service territory and to be sure that whatever gifts we make are handled wisely.

Because we want to be helpful to as many organizations as possible, we encourage you to seek funding from more than just Jasper County REMC Community Fund, Inc. In fact, when we see that you are willing to put some of your own money into a project or are trying to gain financial support from other organizations as well – that lends strength to your proposal.

Once we have received a request, it will go to the Trust Board for review. The Board is free to support, question, or deny any request. Once the board has approved a request, a check will be written to the organization.

Grant proposals will be reviewed using the following criteria;

- Is there an established need for the program/project requesting the funds?
- Is it appropriate for the Jasper County REMC Community Fund, Inc. to make a grant for the requested purpose, or are there more compatible sources of potential funding?
- Does the Fund have adequate resources to effectively respond to this need?
- Will the program/project have a positive influence in the surrounding counties and/or communities?

In submitting application for consideration of funds, the following procedures must be followed:

- Application must be submitted to the Jasper County REMC office in a sealed envelope marked “Confidential – Jasper County REMC Community Fund, Inc. to the attention of CEO & General Manager Bryan Washburn.
- **TEN STAPLED COPIES OF THE APPLICATION MUST BE SUBMITTED. DO NOT USE PAPER CLIPS.**
- A contact person must be indicated should there be questions regarding the request.

Questions regarding the application or process can be directed to Member Services at the Jasper County REMC office between 8:00 a.m. and 5:00 p.m. Monday - Friday. Our phone number is: (219) 866-4601 or (888) 866-REMC, e-mail address: jasperremc@jasperremc.com.

If not selected, candidates must re-apply each quarter for consideration.

The Jasper County REMC Community Fund, Inc. granting periods are as follows:

First Quarter

March 1 Applications available
April 2 Deadline for applications
3rd Wednesday in April Board reviews requests

Third Quarter

September 1 Applications available
October 1 Deadline for applications
3rd Wednesday in Oct. Board reviews requests

Second Quarter

June 1 Applications available
July 2 Deadline for applications
3rd Wednesday in July Board reviews requests

Fourth Quarter

December 1 Applications available
January 2, 2013 Deadline for applications
3rd Wednesday in Jan. Board reviews requests

JASPER COUNTY REMC COMMUNITY FUND, INC.
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Rensselaer, Indiana 47978
(219) 866-4601 • (888) 866-REMC (7362) • (219) 866-2199 Fax
www.jasperremc.com

APPLICATION FOR DONATION
PUBLIC OR PRIVATE SCHOOL PROJECT/PROGRAM

Name of School: _____

Street Address: _____ PO Box: _____

City or Town: _____ State: _____ Zip: _____

Phone Number: _____

Contact Person: _____ Contact Person Phone: _____

Is the organization requesting funding exempt from payment of income tax?
If yes, a copy of Form 501[c]3 from the Internal Revenue Service must be attached.

Yes _____ No _____

Describe your operations budget.

Is a copy of the most recent balance statement attached? Yes _____ No _____ N/A _____

NATURE OF REQUEST

Briefly describe the project/program for which you are requesting a grant:

Amount you are requesting: \$ _____

Amount needed for project/program: \$ _____

Deadline when grant is needed: _____

Name to be used on check: _____

Public or Private School Project/Program Application Continued.

What other sources of revenue, matching funds, or in-kind services are you requesting and how much are you requesting?

Who will benefit from this project/program? How many students? What grade level(s)?

Are there specific results/outcomes that are expected? How will you measure the effectiveness of the project/program?

Is this project/program part of a long-range plan for your school/classroom? Explain.

MORE ABOUT YOUR ORGANIZATION

Do you have a Board of Directors? Yes _____ No _____

What are your annual operating expenses? Year _____ \$ _____ N/A _____

What are your annual fund raising expenses? Year _____ N/A _____
(As a dollar and/or percent of total operating expense) \$ _____

Please list ways we might be recognized for awarding a grant for your project/program:

CONTINGENCY PLAN

If we are unable to award a grant for some or your entire requested amount, what is your alternative plan of action?

AGREEMENT

The information contained in this statement is for the purpose of obtaining funding from the Jasper County REMC Community Fund, Inc. on behalf of the undersigned. Each undersigned understands that the information provided herein is used in deciding to grant funding, and each undersigned represents and warrants that the information provided is true and complete and that the Jasper County REMC Community Fund, Inc. is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

I understand in applying for funding that if granted, it will be used for the sole purpose as stated in this application.

Further, I understand that if funding is received, I grant permission for its publication in the Jasper County REMC's monthly publication as well as any other publication Jasper County REMC deems appropriate.

Name of School

Signature of Superintendent

Signature of Grant Contact

Date

For Trust Use Only

Approved _____ Date: _____ Amount Approved _____

Declined _____ Date: _____