



P.O. Box 129
 280 E Wood Rd
 Rensselaer, IN 47978
 jasperremc.com
 219-866-4601
 888-866-7362
 (F) 219-866-2199

APPLICATION FOR EMPLOYMENT

Position Desired: _____ [] Part time [] Full time Date: _____

Name: _____
 (Print) Last First Middle

Present Address: _____ How long have you lived there? _____
 Street and Number City State Years Months

Previous Address: _____ How long did you live there? _____
 Street and Number City State Years Months

Have you ever worked for this company before? [] Yes [] No
 If Yes, please give dates and position(s) held: _____

Are you a close relative to any Director or Employee of Jasper County REMC? [] Yes [] No
 If Yes, please give name and relationship: _____

Have you ever pled guilty or “no contest” to, or been convicted of a misdemeanor or felony [] Yes [] No
 If Yes, please give the date(s) and details: _____

Have you been arrested for any matters for which you currently are out on bail or on your own recognizance pending trial? [] Yes [] No
 If Yes, please give the date(s) and details: _____

Record of Previous Employment

Please list the names of your present and previous employers in chronological order with the present, or most recent, employer first. Be sure to account for all periods of time including military service and any periods of unemployment. If self-employed, give the name of the firm or business and supply business references. Use additional pages if needed.

Present or Most Recent Employer	Employed From	Pay Start	Position or Title	Reason for Leaving
	(mo/yr)			
Name of company or firm	To (mo/yr)	Final \$	Name and Title of last supervisor	
Address				
City, State, Zip Code				
Area Code and Telephone				

Previous Employer	Employed	Pay	Position or Title	Reason for Leaving
Name of company or firm	From (mo/yr)	Start: \$		
Address				
City, State, Zip Code	To (mo/yr)	Final \$	Name and Title of last supervisor	
Area Code and Telephone				
Previous Employer	Employed	Pay	Position or Title	Reason for Leaving
Name of company or firm	From (mo/yr)	Start: \$		
Address				
City, State, Zip Code	To (mo/yr)	Final \$	Name and Title of last supervisor	
Area Code and Telephone				
Previous Employer	Employed	Pay	Position or Title	Reason for Leaving
Name of company or firm	From (mo/yr)	Start: \$		
Address				
City, State, Zip Code	To (mo/yr)	Final \$	Name and Title of last supervisor	
Area Code and Telephone				
Previous Employer	Employed	Pay	Position or Title	Reason for Leaving
Name of company or firm	From (mo/yr)	Start: \$		
Address				
City, State, Zip Code	To (mo/yr)	Final \$	Name and Title of last supervisor	
Area Code and Telephone				

Have you ever been terminated or asked to resign from any job? Yes No

If Yes, please explain circumstances:

Please explain fully any gaps in your employment history: _____

May we contact your current employer? Yes No. If No, please explain:

Please indicate any actual experience, special training or qualification that you have that you feel is relevant to the position for which you are applying: _____

Have you ever used another name? Yes No
 If so, what other names?

Is any additional information relative to any change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational records? Yes No
 If Yes, please explain:

If hired, can you provide proof that you are authorized to work in the United States on an unrestricted basis?
 Yes No.

If hired, can you provide proof that you are over 18 years of age? Yes No.

Are you capable of satisfactorily performing the essential job duties of the position, with or without reasonable accommodation, for which you are applying? (Please review relevant job description.)
 Yes No.

Do you have adequate transportation to and from work? Yes No.

Education

School Name	Years Completed (circle one)	Diploma /Degree	Describe Course of Study or Major	Describe Specialized Training, Experience, Skills and Extra-Curricular Activities
Elementary:	4 5 6 7 8			
High School:	9 10 11 12			
College/University:	1 2 3 4			
Graduate/Professional:	1 2 3 4			
Trade/Correspondence:				
Other:				

Personal References

Please list at least three persons who know you well – *not* previous employers or relatives

Name	Occupation	Address (Street, City and State)	Telephone Number	Number of Years Known

I certify that all of the information that I have provided on this application is true and accurate.

Date _____ Signature of Applicant _____

Applicant's Statement & Agreement

Work Rules . In the event of my employment with Jasper County REMC, I agree to comply with all rules and regulations of Jasper County REMC.

Drug/Alcohol Test. I understand that Jasper County REMC reserves the right to require me to submit to a test for the presence of drugs in my system prior to employment and at any time during my employment to the extent permitted by law.

Medical Examination. I understand that any offer of employment may be contingent upon the passing of a physical examination. I consent to the disclosure of the results of any physical examination or related tests to Jasper County REMC. I understand that should I decline to sign this consent or decline to take any of the above-described tests, my application for employment may be rejected or my employment may be terminated.

Background Investigation. I understand that Jasper County REMC's consideration of my application includes an investigation of the information I have provided on this application and other relevant information such as my driving record and criminal record, if any. I hereby authorize Jasper County REMC, or its designee, to investigate all statements contained in this application, including, but not limited to, interviewing personal references and past employers, performing credit checks, criminal history checks, and/or driver's record checks. I hereby release all parties, including, but not limited to, Jasper County REMC from liability for any damages, losses, or claims that may result from information being obtained by or furnished to Jasper County REMC concerning me or any action Jasper County REMC takes on the basis of such information.

Bond. I understand that bonding may be a condition of employment. If it is, I will be so advised either before or after hire and a bond application will have to be completed.

At Will Employment. If hired, I further agree as follows: My employment and compensation are terminable at will, are for no definite period, and my employment and compensation may be terminated by Jasper County REMC (employer) at any time and for any reason whatsoever, with or without good cause at the option of either Jasper County REMC or myself. No implied, oral or written agreements contrary to the express language of this agreement are valid unless they are in writing and signed by the CEO of Jasper County REMC. Notwithstanding the foregoing, the terms of any collective bargaining agreement may apply to any applicant hired to work in a position subject to a collective bargaining agreement.

I hereby certify that all the information that I have provided on this application or any other document filled out in connection with my employment, and in any information that I have provided during any interview is true and correct. I have withheld nothing that would, if disclosed, effect this application unfavorably. I understand that if I am employed and any such information is later found to be false or incomplete in any respect, I may be dismissed.

If you have any questions regarding this agreement, please ask a Company representative before signing.

I hereby acknowledge that I have read the above statements and agreements and understand the same.

MY SIGNATURE BELOW ATTESTS TO THE FACT THAT I HAVE READ, UNDERSTAND, AND AGREE TO BE LEGALLY BOUND BY ALL OF THE ABOVE TERMS.

Date: _____ Signature of Applicant: _____

Please return this form and your resumé to Jasper County REMC, 280 East Wood Road, PO Box 129, Rensselaer, IN 47978 or email to kimb@jasperremc.com.